



MOVING CHECKLIST

6-8 WEEKS BEFORE MOVING DAY

- Request relocation package from chamber of commerce of new town
- Set the date for the move
- Fill out change-of-address card with post office
- Arrange for school transfer
- Ask for doctor and dental referrals; arrange for transfer of medical and dental records
- Get estimates for movers or rental truck
- Schedule movers or rental truck
- Determine furniture layout for new home
- Make inventory of household items

4-6 WEEKS BEFORE MOVING DAY

- Use up or dispose of food, cleaning supplies, and other household items that you don't want to take with you
- Have garage sale or donate unwanted items
- Arrange for any house cleaning or painting in old or new home
- Arrange for move of pets and plants
- Arrange for utilities (cancel old; start new):
 - Electricity
 - Gas
 - Water/sewer
 - Telephone/DSL
 - Garbage/recycling
 - Cable/satellite
- Arrange for transfer of homeowner's insurance
- Get packing materials: boxes, packing paper, tape, markers
- Begin packing; mark all boxes with contents and room location

2-3 WEEKS BEFORE MOVE

- Make family travel arrangements as needed
- Service your car before move if you will be driving

- Set aside critical documents and items to keep with you
- Consider opening a new bank account in your new community; if you open a safety deposit box at the same time, you can move all vital documents and valuables into it ahead of time
- Transfer prescriptions
- Notify the following of change of address:
 - Family and friends
 - Subscriptions
 - Bank accounts
 - Creditors
 - Insurance companies
- Continuing packing; be sure to mark the contents of each box

WEEK BEFORE MOVE

- Close any accounts or stop any services
- Defrost freezer, including emptying ice maker and ice cube trays
- Clean refrigerator, stove, and oven
- Disconnect and drain appliances for move
- Drain fuel from power equipment
- Confirm travel arrangements
- Confirm arrival time of movers/pick-up time of rental truck
- Clean house
- Finish packing

MOVING DAY

- Make certain your cell phone is fully charged and with you all day
- Double-check that all cupboards, closets, dishwasher and other appliances are empty
- Pack a box with everything necessary for first day in new home
- Give movers instructions for what is being moved and location of items in new home

WITHIN FIRST WEEK OF MOVE

- Check with local post office for any mail that is being held; ask for delivery to start
- Open new bank account if you haven't already

WITHIN FIRST MONTH

- Check state requirements of driver's license and auto registration
- Enjoy new home!